



Federation of  
**Post-Secondary Educators**  
of BC

## **Decolonization, Reconciliation, and Indigenization Standing Committee (DRISC)**

### **Request for Proposal: Anti-Racism Workshop Video Production**

#### **Territorial Acknowledgement**

The Federation of Post-Secondary Educators of BC (FPSE) and its Decolonization, Reconciliation, and Indigenization Standing Committee (DRISC) recognize with respect that our 19 member institutions are located on the ancestral and unceded territories of over 200 First Nations here on what is now also referred to as the province of British Columbia.

DRISC acknowledges and respects the human dignity and the traditional, collective, and hereditary rights of these Original Nations, as well as their rights to self-determination and governance.

Our aim is to walk together with all our relations for present and future generations. We aim to build a foundation of mutual respect and balance with different ways of knowing and understanding.

#### **Who We Are**

As an FPSE Standing Committee, DRISC acknowledges the collective and inherent rights of self-determination of Indigenous Peoples.

In a humble way, we provide guidance and support to the FPSE President, the Presidents' Council, and FPSE membership. We work to uplift, honour, and integrate diverse Indigenous Peoples' ways of knowing and being into educational practice with respect for the protocols of the territories in which each of our locals engage. No actions of FPSE shall abrogate or supersede the traditional, collective, and hereditary rights of Indigenous Peoples.

Indigenous knowledge and resources are the property of the Nation from where they originated. We recognize that racism and sexism are embedded in all of our organizations.

## **Opportunity**

To create a video document and resource of an anti-racism workshop that can potentially reach 10,000 post-secondary educators located in British Columbia. The video producer will work closely with DRISC members and the workshop developer to document and package the workshop components. The final product and any related materials will be owned by FPSE.

## **Scope of Work**

1. The video producer will consult with the workshop developer on the recording strategy and production schedule, and they will manage the recording, editing, and delivery of the final product.
2. Recorded video components will be used in the context of a facilitated live two-hour workshop.
3. The video producer will provide their own production and post-production equipment and they are responsible for assembling their video recording team.
4. Depending on the recording strategy chosen, the schedule may include a recording date in May 2024 at the FPSE AGM.
5. The successful candidate will commence the project by March 1, 2024, and conclude by July 15, 2024.
6. The total time of the accompanying video resource is anticipated to be around one hour.

## **Deliverables**

1. A digital master and a digital backup of the completed and edited video program components, as directed by the workshop developer.

## **Skills and Knowledge Invited**

- At least two years of experience in professional video editing and production
- Excellent communication and inter-personal skills
- Indigenous producers or production companies based in British Columbia are strongly encouraged to apply.

## Submission Requirements

1. Submit a proposal of no more than 10 pages briefly outlining your experience providing this type of service and a detailed breakdown of the budget for the identified deliverables.
2. Budget - \$25,000.00 (including all applicable taxes) – provide a breakdown of how these costs will be allocated using [this budget template](#). Please download and edit the template to suit your needs.
3. Workplan – provide a proposed schedule of activities from start to completion, including timelines.
4. An online link to pertinent past work.

## Submission Deadline: January 19, 2024

- Contact information: Submit the proposal to Andrea Wong at [awong@fpse.ca](mailto:awong@fpse.ca)
- Questions from proposal applicants: by January 5, 2024
- Shortlisted candidates will be interviewed in February 2024 and receive an honorarium of \$150
- Late submissions will not be accepted