

Annual General Meeting

Connect the dots!

Annual General Meeting Agenda

TUESDAY, MAY 17

1:00 - 3:30PM / 4:15 - 6:00PM

1. Call to Order
2. President's Report & Presentation, on behalf of Presidents' Council
3. AGM Proceedings:
 - Rules of Order
 - Harassment Policy and Introduction of Ombudspersons
 - Introduction of Nominations and Resolutions Committee Members
4. Verification of Proxies
5. Approval of the Agenda
6. Approval of the Minutes of the 2010 Annual General Meeting
7. Business Arising from the Previous Minutes:
 - President's Report on Action Resolutions of the 2010 AGM
8. Other Reports from the Executive Committee:
 - Secretary-Treasurer's and Auditors' Reports
 - Vice-Presidents' Reports
 - Members-at-Large Reports
9. Call for Nominations

WEDNESDAY, MAY 18

9:00AM - 12:15PM

10. Ratification of Policy Resolutions from Presidents' Council 2010/2011
11. 2011/2012 Proposed Budget
12. Call for Nominations

THURSDAY, MAY 19

8:30AM - 12:30PM

13. Call for Nominations,
and Presentations by Nominators and Nominees
14. Reports from Standing Committees:
 - Bargaining Co-ordination Committee
 - Contract Administration Review Committee
 - Disability Management & Rehabilitation Committee
 - Education Policy Committee
 - Human Rights & International Solidarity Committee
 - Non-Regular Faculty Committee
 - Pension Advisory Committee
 - Private Sector Locals & Organizing Committee
 - Professional & Scholarly Development Committee
 - Status of Women Committee
 - Workplace Health, Safety & Environment Committee
15. Final Call for Nominations and Elections:
 - President
 - Vice-Presidents
 - Secretary-Treasurer

FRIDAY, MAY 20

9:00AM - 10:30AM

16. Resolutions:
 - Standing Committees
 - Member Locals
 - Others
17. Host and Location of 2012 Convention (Lower Mainland)
18. Other Business
19. Adjournment

Rules of Order

- Rule 1 All resolutions moved at an Annual General Meeting must be endorsed by the mover's and seconder's Local Presidents prior to submission to the Resolutions Committee, and allow for distribution at least one hour before debate.
- Rule 2 Reports from committees are not subject to amendment, but a motion to refer back to the committee for reconsideration shall be in order.
- Rule 3 Motions from committees are subject to amendment.
- Rule 4 A motion to refer back to committees is not debatable and, when properly seconded, the question shall be immediately put to the Annual General Meeting.
- Rule 5 A delegate shall not move a motion to refer back after they have spoken to the question at issue.
- Rule 6 If the recommendation of a committee is defeated, the matter will automatically be referred back to the committee.
- Rule 7 Any motion presented to the Chair shall be the property of the Annual General Meeting. Prior to conclusion of said motion, withdrawal may be made by majority vote only.
- Rule 8 A motion to reconsider shall not be entertained unless made by a delegate who voted in the majority, and shall require a majority vote.
- Rule 9 If a delegate, while speaking, be called to order they shall, at the request of the Chair, take their seat until the question of order has been decided.
- Rule 10 Should one or more delegates rise to speak at the same time, the Chair shall decide who is entitled to the floor.
- Rule 11 Any member, for informative purposes, may request that a motion under discussion be re-read, except while a member is speaking.
- Rule 12 No delegate shall interrupt another in their remarks, except to call to a point of order.
- Rule 13 A delegate shall not speak more than once upon a question until all who wish to speak have had an opportunity to do so.
- Rule 14 Speeches shall be limited to five minutes.
- Rule 15 Except where inconsistent with these Rules, the Constitution or By-Laws, *Robert's Rules of Order* shall be the guide for parliamentary procedure at the Annual General Meeting.
- Rule 16 These Rules are supplementary and subordinate to the Constitution and By-Laws.

(Revised: 2009 AGM)
(2005 AGM)
(1991 AGM)

Harassment Policy

FPSE upholds the principles outlined in the FPSE Constitution and further upholds the rights of members to participate fully in the functions of the organization in an atmosphere of mutual respect, cooperation and understanding.

FPSE therefore upholds the rights of all members to mutual respect, dignity, and freedom from discrimination and harassment of any kind during all FPSE functions.

Any conduct that undermines these rights also undermines the purposes and goals of our organization.

It is the policy of the Federation of Post-Secondary Educators to oppose any disrespectful personal conduct, discrimination or harassment on the basis of sex, age, race, colour, religious affiliation, national or ethnic origin, sexual orientation, physical disability, political belief, marital or family status, or socio-economic circumstance.

The purpose of this statement is to make it clear that discrimination, harassment or disrespectful conduct will not be tolerated at FPSE events. Behaviour that undermines the dignity or self-esteem of any individual or creates an intimidating, hostile or offensive environment will not be condoned or tolerated.

Harassment may include comments or conduct that is known, or ought reasonably to be known, to be unwelcome. It is the reasonably foreseeable impact of the comment or action on the victim, and not the intent of the person making the comment or taking the action, that matters. One incident or a series of incidents may constitute harassment.

If you experience harassment or discrimination, please raise your concern through the following process:

Contact the ombudspersons — one male, one female — appointed by the President for the duration of the event. You can contact them by leaving a message for the ombudspersons with any FPSE support staff or by contacting the persons directly.

The ombudspersons will investigate and try to resolve the problem. They may take whatever action is required to correct the situation, including asking that the harasser be removed from the event.

Confidentiality will be respected throughout the process.

For this event, the appointed ombudspersons are *(to be announced at the first session)*:
